

NOTICE - VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE HEREBY GIVEN that a regular Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, April 7, 2026, beginning at 5:45 PM in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

THE AGENDA IS AS FOLLOWS:

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CONSIDER APPROVAL OF MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 3, 2026.
4. RECEIVE VILLAGE PROCUREMENT UPDATE.
5. DISCUSS FISCAL YEAR 2027 BUDGET DRAFT.
6. DISCUSS AN ORDINANCE APPROVING COLLATERALIZED DEPOSIT AGREEMENT WITH HEARTLAND BANK AND TRUST COMPANY.
7. DISCUSS DISSOLUTION OF SPECIAL ASSESSMENTS FUND 50 AND TRANSFER OF FUNDS.
8. DISCUSS FISCAL YEAR 2027 FIRE PAY SCALES ORDINANCE.
9. DISCUSS FISCAL YEAR 2027 PAY SCALES ORDINANCE.
10. DISCUSS HARMONY SQUARE COLLATERAL ASSIGNMENT.
11. DISCUSS SUPPORT OF MUNICIPAL HOUSING AUTHORITY.
12. DISCUSS INTERGOVERNMENTAL AGREEMENT BETWEEN VILLAGE OF TINLEY PARK AND KIRBY SCHOOL DISTRICT 140 – EASEMENTS.
13. DISCUSS AN AGREEMENT WITH HEARTLAND BUSINESS SYSTEMS FOR CYBERSECURITY SOFTWARE.
14. DISCUSS AN AGREEMENT WITH UNREAL ICE FOR THE PURCHASE OF THE SYNTHETIC ICE RINK AND MATERIALS.
15. DISCUSS AN AGREEMENT WITH MAD BOMBER FIREWORKS PRODUCTIONS FOR THE 2026 INDEPENDENCE DAY/250TH CELEBRATION.
16. DISCUSS AN AGREEMENT WITH AXON ENTERPRISES, INC. FOR THE PURCHASE OF TASERS AND RELATED HARDWARE.
17. DISCUSS A CONTRACT WITH CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE MAINTENANCE MOWING (YEAR 2 OF 3).
18. DISCUSS A CONTRACT WITH CITY ESCAPE GARDEN AND DESIGN, LLC FOR LANDSCAPE BED MAINTENANCE (YEAR 2 OF 3).

19. DISCUSS A PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING, LTD.
- ADDITIONAL ENGINEERING SERVICES RELATED TO CONSTRUCTION CHANGE ORDERS.
20. DISCUSS AN AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT, INC. FOR THE FLEET
VEHICLE ANNUAL LEASE PROGRAM.
21. DISCUSS CHANGE ORDER NO. 1 WITH AIRY'S, INC. FOR POST 19 (174TH STREET & OZARK
AVENUE) IMPROVEMENTS.
22. DISCUSS AUTHORIZING AN APPROPRIATION OF UP TO \$2,550,000 OF MOTOR FUEL TAX
FUNDS FOR THE FISCAL YEAR 2027 PAVEMENT MANAGEMENT PROGRAM RESURFACING
PROJECT.
23. DISCUSS A CONTRACT WITH AL WARREN OIL COMPANY, INC. FOR A BULK FUEL
PURCHASE.
24. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

NANCY M. O'CONNOR, VILLAGE CLERK

ROLL CALL

MINUTES
Meeting of the Committee of the Whole
March 3, 2026 – 5:45 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 - At 5:47 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: W. Brennan, President Pro Tem
 N. O'Connor, Village Clerk
 W. Brady, Village Trustee
 D. Mahoney, Village Trustee
 K. Shaw, Village Trustee
 C. Sullivan, Village Trustee

Members Absent: M. Mueller, Village Trustee
 M. Glotz, Village President

Staff Present: P. Carr, Village Manager/Interim Assistant Finance Director
 A. Arrigo, Human Resources Director/Assistant Village Manager
 D. Framke, Marketing Director/Assistant Village Manager
 T. Tilton, Police Chief
 S. Klotz, Fire Chief
 M. Coleman, Community Development Director
 J. Urbanski, Public Works Director
 W. Stienke, Assistant to the Village Manager
 S. Bordui, Interim Finance Director
 T. Nelson-Jaworski, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD FEBRUARY 17, 2026 – Motion was made by Trustee Shaw, seconded by Trustee Brady to approve the minutes of the Committee of the Whole meeting held on February 17, 2026. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Shaw, Sullivan. Nays: None. Absent: Mueller. President Pro Tem Brennan declared the motion carried.

Item #4 – RECEIVE PRESENTATION OF THE FISCAL YEAR 2026 BUDGET – Scott Bordui, Interim Finance Director, presented a Budget Projections Update for Fiscal Year 2026.

Trustee Shaw asked about the trend in capital expenditures carryover. Mr. Bordui stated this will be discussed during the Fiscal Year 2027 budget preparations.

Item #5 – DISCUSS THE 2024 INTERNATIONAL RESIDENTIAL CODE, 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE 2023 NATIONAL ELECTRICAL CODE – Michael Coleman, Community Development Director presented changes made to the 2024 International Residential Code, 2024 International Property Maintenance Code and the 2023 National Electrical Code. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Shaw, seconded by Trustee Brady to forward amendments to Ordinance 2024-O-008 to the April 7, 2026, Village Board meeting. Ayes: Brady, Brennan, Mahoney, Shaw, Sullivan. Nays: None. Absent: Mueller. President Pro Tem Brennan declared the motion carried.

Item #6 – DISCUSS APPROVAL OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT) PERMITTING STANDARDS FOR WORK PERFORMED IN STATE RIGHTS OF WAY FOR THE YEARS 2026-2027 – This Resolution permits the Village of Tinley Park Public Works Department to perform work on water main, sanitary sewers, street lighting in the State rights of ways in order to maintain assets and infrastructure. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend the approval of the Illinois Department of Transportation (IDOT) Permitting Standards for Work Performed in State Rights of Way for the years 2026-2027 be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Shaw, Sullivan. Nays: None. Absent: Mueller. President Pro Tem Brennan declared the motion carried.

At this time John Urbanski, Public Works Director, provided updates on non-Village projects taking place in the Village.

Item #7- DISCUSS A CONTRACT WITH PT FERRO CONSTRUCTION FOR THE 2026 PAVEMENT MANAGEMENT PROGRAM (PMP) RESURFACING PROJECT – Seven (7) responses were received for the 2026 PMP Resurfacing Project.

Contractor	Location	Base Bid Total
PT Ferro Construction Company	Joliet, IL	\$3,192,007.85
Iroquois Paving Corporation	Watseka, IL	\$3,354,202.40
Lindahl Brother, Inc	Bensenville, IL	\$3,397,772.23
Austin Tyler Construction, Inc	Thornton, IL	\$3,528,383.99
K-Five Construction Corp	Westmont, IL	\$3,736,319.38
Gallagher Asphalt	Thornton, IL	\$3,793,576.27
McGill Construction LLC	Frankfort, IL	\$3,818,306.46
Engineer's Estimate		\$4,780,728.10

Staff requested to award the contract to PT Ferro Construction Company. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Sullivan to recommend a contract with PT Ferro Construction for the 2026 Pavement Management Program (PMP) Resurfacing Project be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Shaw, Sullivan. Nays: None. Absent: Mueller. President Pro Tem Brennan declared the motion carried.

Item #8 – DISCUSS A PROFESSIONAL SERVICES AGREEMENT WITH SITE DESIGN GROUP, LTD FOR LAWN TREATMENTS - OVERSIGHT SERVICES – This agreement with Site Design Group Ltd. provides the Village various Landscape Architect services. President Pro Tem Brennan

asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend a professional Services Agreement with Site Design Group, Ltd for Lawn Treatments - Oversight Services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Shaw, Sullivan. Nays: None. Absent: Mueller. President Pro Tem Brennan declared the motion carried.

Item #9 – DISCUSS A CONTRACT WITH TRUGREEN LIMITED PARTNERSHIP FOR THE 2026 LAWN TREATMENTS – This service contract with TruGreen providing lawn treatments to Village property is the final renewal. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Shaw, seconded by Trustee Mahoney to recommend a contract with TruGreen Limited Partnership for 2026 Lawn Treatments be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Shaw, Sullivan. Nays: None. Absent: Mueller. President Pro Tem Brennan declared the motion carried.

Item #10 – DISCUSS A PROFESSIONAL SERVICES AGREEMENT WITH ROBINSON ENGINEERING, LTD FOR THE BECHSTEIN PARKING LOT IMPROVEMENTS - ADDITIONAL ENGINEERING SERVICES – This agreement with Robinson Engineering, Ltd, is to provide engineering services for Phase III of the Bechstein Parking Lot Improvements project.

Trustee Sullivan asked about the tentative completion date for the parking lot and whether it would be ready for summer events. Mr. Urbanski responded that is the timeline and is proceeding as weather permits.

Motion was made by Trustee Shaw, seconded by Trustee Mahoney to recommend a Professional Services Agreement with Robinson Engineering Ltd for the Bechstein Parking Lot Improvements - Additional Engineering Services be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Shaw, Sullivan. Nays: None. Absent: Mueller. President Pro Tem Brennan declared the motion carried.

Item #11- DISCUSS A CONTRACT WITH MCGILL CONSTRUCTION LLC FOR THE BECHSTEIN PARKING LOT IMPROVEMENTS - CONSTRUCTION CHANGE ORDERS & PHASE III. – Staff requested the approval of change orders and authorizes the Phase III addition to the construction contract with McGill Construction LLC. President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend a contract with McGill Construction LLC for the Bechstein Parking Lot Improvements - Construction Change Orders & Phase III be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Shaw, Sullivan. Nays: None. Absent: Mueller. President Pro Tem Brennan declared the motion carried.

Item #12 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Brennan asked if there were any comments from the public. There were none.

Motion was made by Trustee Shaw, seconded by Trustee Mahoney, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Mahoney, Shaw, Sullivan. Nays: None. Absent: Mueller. President Pro Tem Brennan declared the meeting adjourned at 6:09 p.m.

RECEIVE VILLAGE PROCUREMENT UPDATE

CLICK HERE FOR THE

[FY27 PROPOSED BUDGET](#)

**LOCATED ON THE VILLAGE WEBSITE'S
TRANSPARENCY PORTAL UNDER ANNUAL
BUDGETS**



Interoffice Memo

Date: April 7, 2026
To: VILLAGE BOARD
From: Scott Bordui, Interim Finance Director
Cc: Patrick Carr, Village Manager

Subject: COLLATERAL AGREEMENT - HEARTLAND BANK & TRUST

OVERVIEW

The Village received notification in February that CNB Bank is being merged into Heartland Bank & Trust Company (HBTC). The Village has Certificates of Deposit (CD) with CNB Bank. HBTC has advised they will continue to conduct business at the CNB Tinley Park location. As the Village's investment policy requires collateralization of deposits with financial institutions, HBTC has provided an updated Collateralized Deposit Agreement. The agreement has been reviewed by the Village's Attorney, and one modification will be made to increase the collateralization percentage to the minimum per the Village's policy. The Village Attorney has prepared for Village Board approval the attached resolution which authorizes the Village to sign the agreement.

RECOMMENDATION

Staff recommends approval of the resolution which authorizes the Village to sign the Collateralized Deposit Agreement with HBTC.



Interoffice Memo

Date: April 7, 2026
To: Village Board
From: Scott Bordui, Interim Finance Director
Cc: Patrick Carr, Village Manager

Subject: Dissolution of Special Assessments Fund 50

OVERVIEW

The Village's Chart of Accounts cleanup project has included an ongoing review of the Village's fund structure. Similar to the action the Village Board took at the December 16, 2025 Board meeting to dissolve Funds 21 & 22; Fund 50, entitled "Special Assessments", has been identified as a fund that can be dissolved. The Special Assessment fund has existed to account for capital improvements including water, sewer and street related projects that have been financed by special assessments.

There has not been a new special assessment in this fund since 2003. Yet, there have been balances in the fund that have continued to exist and are reported in our FY 25 Annual Comprehensive Financial Report (ACFR) as well as our general ledger (GL) accounting system. The GL reports "liability" balances for old special assessment service areas dating from 1999 to 2003. Specifically, S.A. 99-1 Kimberly Heights #1, S.A. 2001-1 Kimberly Heights #2, S.A. 2002-1 Sayre Avenue and 2003-1 Highland Avenue have liability accounts with balances in the GL. All of these special assessments related to water-related improvements.

Special assessment financing can be used for capital improvement projects that provide a benefit to a specifically defined area of the Village and its associated property owners rather than the general citizenry. Simply stated, the cost of the improvement is paid for by the property owners generally in proportion to the benefit derived from the improvement.

In the Finance team's FY 25 review of the ACFR for purposes of balancing to our GL, we noted that Fund 50 is reported differently on the ACFR than reported on the GL. On the ACFR, the fund is reported as an enterprise fund entitled "Water Escrow" with Assets at \$477,594 that is all cash, Liabilities at \$0 and Net Unrestricted Assets (NUA) at \$477,594. The GL shows Assets at \$483,230 (cash at \$477,594 and A/R at \$5,636), Liabilities at \$483,230 with liabilities for each of the Special Assessment service areas

along with an “unallocated interest” account and fund balance or NUA at \$0. These GL liabilities do not tie out to anything that documents the Village actually owing money to any property owner and could be years of interest allocations that the Village was not required to do but did anyway. The A/R balance relates to one resident on S.A. 2001-1 that owes a balance on the 2001 S.A.; now 25 years past due.

RECOMMENDATION

The audited ACFR reporting of the entire NUA balance with no liabilities in a “water escrow” sub-fund component of the overall Water and Sewer enterprise fund effectively means this balance is available to the Village to spend without any external restriction. The auditors have been reporting the fund in this manner for several years. Village staff has consulted our audit partner at Sikich, and Sikich advised that the Village can dissolve Fund 50 and recommends transferring the Fund 50 balances to Fund 60, which is our Water Retail Fund. The auditors also advised the Village to accomplish the dissolution and transfer via ordinance. As a result, staff is recommending approval of the ordinance which dissolves Fund 50 and transfers remaining balances to the Water Retail fund.



Interoffice Memo

Date: March 31, 2026

To: Pat Carr, Village Manager

Copy: Steve Klotz, Fire Services Administrator
Kris Dunn, Deputy Fire Services Administrator

From: Angela Arrigo, Assistant Village Manager/Human Resources Director

Subject: FY2027 Fire Suppression Pay Plan Update – Effective May 1, 2026

In 2024, the Village implemented a new fire suppression pay plan to provide for competitive compensation based on rank which established entry-level pay and built internal equity amongst the ranks with standardized incremental increases. In an effort to continue to reward employees based on the fire suppression staffing model, based on review of other part-time comparable fire departments, and with consideration for both internal and external market factors directly impacting fire suppression staffing, a 4% annual market wage adjustment is recommended for FY27.

Changes made to the pay plan result in a pay increases to any incumbent effective 5/1/2026. Along with the EMT 3% differential and annual longevity pay, it has been determined that the Village's pay plan with the recommended adjustments remains a competitive pay plan.

Pay Schedules

There are 2 pay schedules as noted below with recommendations effective May 1, 2026.

- 'Fire Suppression Appendix A' – Fire Suppression Compensation
- 'Fire Suppression Appendix B' – Other Part-Time Compensation



Interoffice Memo

Date: March 31, 2026

To: Pat Carr, Village Manager

From: Angela Arrigo, Assistant Village Manager/Human Resources Director

Subject: FY2027 Pay Plan Update – Effective May 1, 2026

In 2018, the Village began implementation of a new pay plan with a compensation philosophy based on the three factors of the way the Village pays – how much and when - matters, commitment to fair pay practices, and recruitment and retention of highly qualified staff. All non-union staff annual compensation increases were transitioned to merit-based compensation in July 2022. Merit awards range from 0% - 4.0% (subject to annual village board approval) to reward individual performance annually, each July 1st.

In order to continue to reward employees for individual performance and remain in line with the Village's compensation philosophy, the pay plan has been reviewed for fiscal year 2027. Pay plan review included external competitiveness and internal alignment of the ranges and range spreads. It has been determined that alignment adjustments are needed to the ranges and range spreads.

Changes made to the pay plan do not result in immediate pay increases to any incumbent, unless they are below any new minimum of the pay grade. Changes to the pay plan provide the framework for compensation administration during the annual merit-based compensation administration, including merit pay and proficiency promotions awarded each July. It has been determined that the Village's pay plan with the recommended adjustments remains a competitive pay plan.

FY27 Pay Plan Pay Grade Recommendations

- It is recommended that the pay range spreads are increased by 2.5% maintaining the current minimum of each pay grade. Pay grades 1 – 10 will increase to a 45.0% range spread. Pay grades 11 – 15 will increase to a 40.0% range spread.
- The spread between grades remains unchanged from 5% to 12% for pay grades 1 -14 and 25% for pay grade 15.
- It is recommended that the Merit Award range remains 0% - 4%, the Proficiency Promotions range remains 5% to 12%, and any Exemplary Recognition Award remains not to exceed 10%.

Minimum of Pay Grades

The minimum of the pay grades generally remains unchanged and have been adjusted for hourly pay rate calculations.

Maximum of Pay Grades

It is recommended that the maximum of each pay grade increases 2.50% to maintain market competitiveness. As before, it continues to remain possible that an employee may reach the maximum of the assigned pay grade. Employees will be paid up to the maximum of the pay grade.

Minimum Wage Impact

Pursuant to IL Minimum Wage Law (820 ILCS 105/1) and effective January 1, 2026, the Illinois minimum hourly wage is \$15.00 per hour. There is pending legislation with SB3821 to increase minimum wage beginning July 1, 2026 and again on January 1, 2027, both changes would impact the FY2027 pay plan. Should the Illinois minimum hourly wage increase in, recommendations will be brought forth mid-year.

Interim Positions

It is established in Appendix 'A' that Interim positions will be compensated in the same pay grade, unless otherwise noted in the pay plan. The pay plan will no longer need to be adjusted for Interim only positions.

Position Title Change(s)

The following position(s) are recommended for position title changes:

- **Building Attendant to Program Attendant**
- **Public Safety Technology Coordinator to Public Safety Technology Technician**



Position Reclassification(s)

The following position(s) are recommended for reclassification to a different pay grade:

- **Receptionist**
The part-time position of Office Clerk is recommended for reclassification from part-time to full-time in the FY27 budget.
- **Human Resources Assistant**
This part-time position is recommended for reclassification from part-time to full-time in the FY27 budget.
- **Human Resources Specialist**
The position of Human Resources Coordinator is recommended for reclassification in the FY27 budget.
- **Communications Manager**
The position of Public Information Specialist is recommended for reclassification in the FY27 budget.
- **Special Events Manager**
The position of Special Events Specialist (1 of 2) is recommended for reclassification in the FY27 budget.
- **Harmony Square Supervisor**
This position of Special Events Specialist (2 of 2) is recommended for reclassification in the FY27 budget.
- **Public Safety Technology Technician**
This position is recommended to reclassification from pay grade 5 to 5H.
- **Community Engagement Specialist**
This position is recommended to reclassification from pay grade 4 to 4H.

Position Removal(s)

Certain position(s) are recommended for removal from the pay plan. These positions include the following:

- **Patrol Officer (Non-Certified), Police Clerk Matron (PT)**
These positions are not staffed nor budgeted for in FY27 and shall be eliminated.

Position Addition(s)

Certain position(s) are recommended for addition to the pay plan. Filling of new positions will be in line with budgetary approvals. These positions are recommended in the FY2027 budget and require addition to the pay plan. These positions include the following:

- **Senior Program Coordinator**
This position is recommended for addition in the FY27 budget to support new Senior Programming initiatives.
- **Safety & Risk Administrator**
This position is recommended for addition in the FY27 budget to support new risk management initiatives.
- **Computer Technician**
This position is recommended for addition in the FY27 budget and will replace the current contracted position.
- **Assistant Fire Services Administrator**
This position is recommended for addition in the FY27 budget.
- **Emergency Planning Manager**
This position is recommended for addition in the FY27 budget.
- **Public Information Coordinator**
This position is recommended for addition in the FY27 budget.
- **Background Investigator (PT)**
Funding is available for this position in the FY27 budget.
- **Radio Technician (PT), Property & Evidence Custodian (PT)**
This position is recommended for addition in the FY27 budget.

Additionally, minor other updates were made to standardize positions.

Pay Schedules

There are 2 pay schedules as noted below with recommendations effective May 1, 2026.

- Appendix 'A' – Merit-Based Compensation
- Appendix 'B' – Other Compensation



Interoffice Memo

Date: April 3, 2026

To: Village Board

From: Pat Carr, Village Manager

Subject: Harmony Square Collateral Assignment

Staff is recommending approving of this collateral assignment of the first amendment and restatement development agreement and TIF note for West Point at Harmony Square LLC for the purpose of development financing. This has been reviewed and approved by our legal counsel.



Interoffice Memo

Date: April 3, 2026

To: Village Board

From: Pat Carr, Village Manager

Subject: Local Housing Preemption Resolution

Staff is recommending approving a resolution opposing the preemption of local housing, land use and zoning authority. This is in response the Governors attempt to preempt home rule authority to increase housing density and take control away from local zoning authority from the Village.



Interoffice Memo

Date: April 7, 2026

To: Village President and Board of Trustees

From: Michael J. Coleman – Community Development Director

Subject: Intergovernmental Agreement with Kirby School District 140 – Hellen Keller Elementary School Improvements

SUMMARY AND BACKGROUND

The Village owns a 60-foot-wide by approximately 620-foot-long strip of land located west of Helen Keller Elementary School, running parallel to Everdon Drive. The School property is contiguous to this parcel and does not have direct access to Everdon Drive without crossing Village-owned property.

Kirby School District 140 (the “District”) is constructing a single-story addition to the north side of the School to accommodate increased enrollment and additional educational space. As part of the project, the existing hard surface athletic area must be relocated. The relocated improvements will be situated west of the School and include a hard surface play area, playground equipment, and a trash enclosure. Access to these improvements requires use of the Village-owned parcel.

The item before the Board is an Ordinance approving an Intergovernmental Agreement (“IGA”) with the District to allow use of Village-owned property and establish related easements necessary for the project.

PROPOSED AGREEMENT

The transaction has been revised from the originally proposed land transfer to allow the Village to retain ownership of the parcel while still accommodating the District’s project through use rights and easements.

The IGA provides for the following:

- **Use of Village Property:** The District will be granted rights to use and occupy portions of the Village-owned parcel in connection with the School improvements.
- **Easements to the District:** The Village will grant easements across the parcel to accommodate the following improvements:
 - Two (2) 30-foot-wide access driveways;

- A 10-foot-wide pedestrian access walk;
 - Stormwater management facilities; and
 - Related site improvements and encroachments.
- **Easements to the Village:** The District will grant an emergency access easement to the Village over District property for access to the existing water main loop and related municipal purposes.
- **Right-of-Way Dedication:** The District will dedicate a portion of its property for public right-of-way along Everdon Drive. The dedication will be reflected on a final plat of dedication. The plat may not be finalized in time for the April 7th Village Board meeting. The IGA requires the District to complete and record the plat, and acceptance of the right-of-way will be brought back to the Village Board at a subsequent meeting.

RECOMMENDATION

Staff recommends approval of the Ordinance approving the Intergovernmental Agreement.



Interoffice Memo

Date: April 7, 2026
To: Village Board
From: Anthony Ardolino, Director of Information Technology
Cc: Patrick Carr, Village Manager

Subject: Cybersecurity Software

Staff is requesting approval to enter into an annual subscription for a managed Security Information and Event Management (SIEM) and Security Orchestration, Automation, and Response (SIEM/SOAR) solution provided by Arctic Wolf.

As cyber threats continue to increase in both frequency and sophistication, automated detection and response capabilities have become essential. During a recent security event, IT staff responded in under ten minutes; however, that timeframe was stiff sufficient for other user accounts to have been affected. The proposed solution will significantly reduce response times by continuously monitoring security activity and automatically executing predefined mitigation actions, limiting the ability of threats to spread.

The Arctic Wolf platform will provide centralized monitoring and analysis of security data across the Village's core systems, including network infrastructure, Microsoft Office 365, endpoint protection platforms, and authentication systems. Key capabilities include user and device behavior analytics, integrated incident response workflows, and a dedicated on-premise vulnerability scanning appliance that will continuously assess workstations, applications, and network devices for security exposures.

The subscription also includes access to dedicated security professionals and ongoing review sessions to refine response strategies and ensure alignment with evolving threats. Automated response actions—such as disabling compromised accounts or isolating affected systems—will further enhance the Village's ability to contain incidents in real time.

This purchase will be made through The Interlocal Purchasing System (TIPS), and therefore does not require a separate competitive bidding or RFP process.

This investment will materially improve the Village's ability to detect, respond to, and mitigate cybersecurity threats, reducing operational disruption, financial risk, and potential reputational impact.

The subscription will be procured through Heartland Business Systems at a total cost of \$77,289.75. Funding for this expenditure is included in the FY27 operating budget via the account 01-16-000-72655



Interoffice Memo

Date: April 1, 2026

To: Tinley Park Village Board

From: Donna Framke and Kelly Oswald

Subject: Ice Rink Purchasing Agreement

The Harmony Square Ice Rink Experience officially opened on November 21, 2025, with installation beginning around November 1. The season saw strong engagement early on, particularly during special events and throughout the holiday period. During the 12-week operating season, we hosted over 5,200 skaters and multiple birthday parties. Overall feedback from visitors was positive, and staff were pleased with the success and operation of the ice rink.

The Harmony Square Ice Rink experience was vital in providing family-friendly activities in Harmony Square and throughout Tinley Park during a time of year when we would not normally have outdoor programming available.

For the 2025 season, the Village entered into a rental agreement with Unreal Ice to provide the rink system and associated equipment. Based on the success of the first season, and with plans to increase engagement and attendance during the 2026–2027 season, staff recommends purchasing the rink system rather than continuing with annual rentals. The proposed purchase from Unreal Ice would include the rink panels, ice skates, skate sharpeners, and maintenance equipment.

Total Cost: \$276,456
Rental Fee Deduction: \$96,624
Net Purchase Cost: \$179,832

Harmony Square Ice Rink Experience

2025–2026 Season Recap & 2026–2027 Plan

2025–2026 Season Recap

A Look Back at the Season

The Harmony Square Ice Rink opened for the season on November 21, with installation beginning on November 1. From the start, the rink quickly became a popular winter destination in Downtown Tinley, drawing families, visitors, and eventgoers looking for a fun seasonal activity.

The early part of the season saw especially strong participation, particularly during the Holiday period and during special events. The Holiday Market weekend and the weeks leading up to Christmas brought some of our largest crowds of the year, reinforcing the rink's role as part of the broader winter experience in Harmony Square.

Because the rink surface is synthetic, we encountered some questions from visitors about what to expect compared to traditional ice. From the beginning, our goal has been to market the rink as a winter skating experience rather than a traditional ice rink facility, and overall feedback from skaters remained very positive.

Like many outdoor winter activities, attendance was influenced by weather. Beginning around January 5, participation dipped as schools resumed and the region experienced extended periods of extremely cold weather. During January, Tinley Park recorded approximately 15 days with wind chills well below zero, which made outdoor recreation challenging. Even with that stretch of extreme weather, the attendance numbers we saw in December and again in February exceeded expectations, demonstrating that when conditions were favorable the community was eager to take advantage of the rink.

Participation and Usage

Over the course of the season, the rink welcomed more than 5,200 skaters, with most guests taking advantage of skate rentals on site.

- **Total skaters:** 5,281 (\$25,970)
- **Skate rentals:** 5,055 (\$24,855)
- **Curling rentals:** 21 (\$700)
- **Birthday parties hosted:** 8 (\$1,600)

Revenue

Total revenue generated during the 2025–2026 season was: \$53,125

This includes skating fees, skate rentals, curling rentals, and private party bookings.

Some of the Busiest Days

Several days stood out for especially strong attendance.

The single busiest day of the season was Saturday, December 6, during the Holiday Market, when 540 skaters took to the rink.

Outside of Holiday Market weekend, the busiest day was Tuesday, December 22, with 378 skaters.

The week of Christmas was also consistently busy. Despite being closed for three days, that week, one of which was due to weather, the rink still welcomed 1,101 skaters during that period.

Special Activities and Add-Ons

Throughout the season we experimented with a few special activities and programming opportunities to add variety to the skating experience and draw visitors to Harmony Square.

These included:

- **New Year's Eve daytime skate (12:00 PM–3:00 PM)**
- **Super Bowl Sunday skate (12:00 PM–3:00 PM)**
- **Thursday night mini-markets in Studio 67**

These smaller additions helped activate the square and gave visitors additional reasons to stop by throughout the winter.

Staffing the Rink

A team of 17 skate guards and 4 members of the Marketing Department staffed the rink throughout the season, helping monitor the skating surface, assist visitors, and ensure the rink operated safely and smoothly.

- **Total staff hours worked:** 1,611
- **Total seasonal payroll:** approximately \$24,000
- **Average hours per guard:** about 10 hours per week

Based on conversations with the staff, we anticipate approximately 80% of the skate guards returning next season, which will allow us to retain experienced employees while filling a small number of openings.

Looking Ahead: 2026–2027 Season

Based on what we learned during the first season, we have identified several adjustments and opportunities that will help strengthen the rink experience moving forward.

Staffing

For the 2026–2027 season, our goal will be to staff the rink with 18 skate guards (including returning staff). This allows for full coverage throughout the schedule and provides flexibility when unexpected scheduling conflicts arise.

The minimum recommended staffing level is 15 guards, though the target of 18 gives us the strongest operational stability.

Ice Rink Purchase

During the first season of the Harmony Square Ice Rink, the Village entered into a rental agreement with Unreal Ice for the synthetic rink panels, curling lanes and equipment, dasher boards, skates, and skate sharpeners. The total cost for the 2025–2026 rental was \$107,360.

If we were to continue renting the rink each season, the cost would remain approximately the same annually, with the addition of shipping and import duties each year.

After evaluating the long-term costs, we are recommending that the Village move forward with purchasing the rink and equipment for \$179,832. Purchasing the rink provides a significantly more cost-effective approach compared to continuing annual rentals, with the investment expected to pay for itself after the second season of operation. The synthetic panels have an estimated lifespan of 5–10 years depending on usage, and based on the level of activity we saw this first season, we conservatively anticipate a lifespan of approximately five years. Even at that range, the purchase results in meaningful long-term savings for the Village of Tinley Park.

Owning the rink would also provide the Village with greater flexibility in how the rink is used, stored, and programmed in future seasons.

Season Dates

The proposed operating window for the upcoming season is:

- **Opening Day:** November 20, 2026
- **Final Day:** February 15, 2027

This schedule mirrors the most successful time periods of the past season while maintaining strong alignment with the holiday programming in Harmony Square.

Revised Hours of Operation

To help inform our proposed schedule, we also looked closely at how our hours performed during the 2025–2026 season. Our hours of operation were:

- Tuesday – Thursday: 5:00 PM – 9:00 PM
- Friday – Saturday: 4:00 PM – 10:00 PM
- Sunday: 4:00 PM – 9:00 PM

Throughout the season, we observed that attendance consistently dropped off after 9:00 PM during the Holiday period, and even earlier, after 8:00 PM, during January and February. This decline appears to be driven largely by children returning to school schedules, along with the impact of darker and colder winter evenings.

Based on these observations, we are proposing adjusted hours of operation for the 2026–2027 season that better align with peak attendance times and overall demand.

Early Season (November 20 – January 3)

- Tuesday – Sunday: **4:00 PM – 9:00 PM**

Closed on:

- Thanksgiving
- Christmas Eve
- Christmas Day
- New Year's Day

Holiday Market Weekend

During the Holiday Market, the rink will mirror the market hours and close at the same time as the Holiday Market on Sunday, December 6.

This change is recommended based on observations from this past season. During and after the Parade of Lights, accessibility around the square became difficult for skaters, and once the Holiday Market tent appeared closed, many visitors assumed the rink had closed as well.

Winter Break Schedule

During winter break we recommend opening earlier at 2:00 PM rather than 4:00 PM. Exact dates will be determined based on the school calendars for District 140 and District 146, which will allow us to capture additional daytime family traffic.

New Year's Eve

- **Noon Year's Eve Skate:** 12:00 PM – 3:00 PM

Late Season Schedule (After January 3)

From early January through the end of the season, we recommend operating a slightly reduced schedule:

- **Thursday – Sunday: 4:00 PM – 8:00 PM**

The rink would also open on select Mondays when schools are closed, including:

- **Martin Luther King Jr. Day:** 12:00 PM – 3:00 PM
- **Presidents Day:** 12:00 PM – 3:00 PM

Additional special hours:

- **Super Bowl Sunday (February 14):** 12:00 PM – 3:00 PM

We are also exploring extending Sunday hours into the daytime in the late season, potentially operating either **12:00 PM–4:00 PM** or **12:00 PM–8:00 PM** depending on staffing and demand.

Pricing Adjustments

Based on feedback and participation levels, we recommend the following pricing structure:

- **Skate rentals:** \$5
- **Tinley Park residents and their guests:** Free skating with valid ID
- **Non-residents:** \$3 skating fee
- **Curling rentals:** \$20 per hour (continuing the reduced rate)

Programming and Special Events

One of the biggest opportunities for next season is expanding programming that gives residents specific reasons to visit the rink beyond casual skating.

Curling Programming

We propose launching a Friday Night Curling League beginning January 8. This league would also create a new sponsorship opportunity by partnering with a local restaurant.

Proposed Sponsorship Model

- Six-week curling league
- Weekly winning team receives a \$25 gift card to the sponsoring restaurant
- **Total sponsorship cost: \$600**
 - \$150 provided in restaurant gift cards
 - \$450 sponsorship contribution to the rink

The sponsor's name and logo would appear on:

- Curling rules signage
- League scoring sheets
- Digital promotions and marketing materials

Mini-Markets

Mini-markets would return on **Thursday evenings from January 14 through February 11**, continuing to bring vendors and visitors to Harmony Square during the later part of the season.

Theme Nights

To help build momentum throughout the season, theme nights would be advertised at the beginning of the season and incorporated into the overall marketing campaign.

Proposed theme nights include:

- **December 18:** Ugly Sweater Skate Night
- **December 31:** Noon Year's Eve Skate Party
 - Countdown at 12:00 PM on the Harmony Square stage
 - Party music from 12:00 PM – 3:00 PM
- **January 18:** Martin Luther King Jr. Day Skate (12:00 PM – 3:00 PM)
- **January 29:** Glow Night
- **February 14:** Super Bowl / Valentine's Day Skate Party (12:00 PM – 3:00 PM)
- **February 15:** Presidents Day Skate (12:00 PM – 3:00 PM)

We have also been approached by Alpine Village about potentially constructing and operating a small Christkindl-style market in Harmony Square on select weekends in December, which could further enhance the holiday atmosphere.

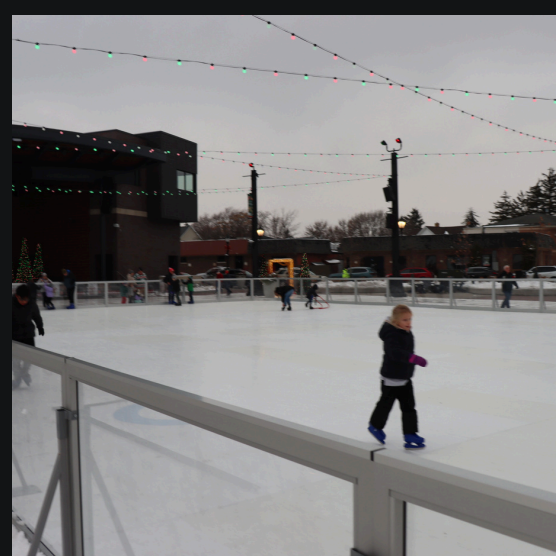
Weather Policy

One of the clearest takeaways from the first season was the direct impact of extreme cold on attendance.

For the upcoming season, we recommend implementing a consistent inclement weather policy:

- The rink will close when temperatures fall below 10°F with sub-zero windchills.
- The rink will close during rain, as precipitation freezes on the synthetic surface and makes skating unsafe.

Establishing a clear policy will help to meet visitor expectations and allow staff to make consistent operational decisions.





Interoffice Memo

Date: March 24, 2026

To: Committee of the Whole

From: Donna Framke and Amanda Gaus

Subject: 2026 Independence Day/250th Celebration Fireworks

We are requesting approval to contract with Mad Bomber Fireworks for the production, choreography, presentation, and post-event cleanup of the fireworks display scheduled for Friday, July 3, 2026, at approximately 9:30 p.m.

This display will serve as an additional show beyond prior years to support the community's enhanced celebration of the nation's 250th Anniversary. The fireworks launch site will be in the northwest corner of the fire training tower lot.

The proposed cost is \$56,000, representing a \$6,000 increase over last year's pricing. Mad Bomber Fireworks has successfully provided these services for the community in 2023, 2024, and 2025.

Funding for this expense is included in the FY27 budget.



Interoffice Memo

Date: March 17, 2026

To: Pat Carr, Village Manager
Angela Arrigo, AVM
Donna Framke, AVM

From: Jonathan Mittelman, Commander

Subject: Purchase of Axon Taser X26P

Presented to the Committee of the Whole Village Board for discussion and action.

Description:

Axon is our provider of taser equipment. We are looking to purchase 27 Axon X26P Tasers and related hardware. The police department has several tasers that are aging out and this purchase is to rotate out these tasers and replace them with new ones.

Staff Direction Request:

1. Approve the purchase from Axon Enterprise, Inc. not to \$42,100.
2. Direct staff as necessary



Interoffice Memo

Date: April 7, 2026
To: John Urbanski, Public Works Director
From: Colby Zemaitis, PE, CFM, Asst. Public Works Director
Subject: Landscape Maintenance Mowing – Contract Award (Year 2 of 3)

Presented for at the April 7, 2026 Committee of the Whole and April 21, 2026 Village Board meetings for consideration and possible action.

Scope of Work:

The service contract is for the mowing services by a qualified contractor for 234 acres of lawn throughout Tinley Park:

Background: This bid was advertised on January 3, 2025 in accordance with state bidding requirements; five (5) sealed bids were received by the deadline on January 28, 2025, at noon, and recorded by the Village Clerk's office.

<u>Company</u>	<u>Location</u>	<u>2025 Bid Amount</u>	<u>2026 Bid Amount</u>
City Escape Garden and Design, LLC	Chicago, IL	\$274,239.36	\$279,886.24
*Beary Landscaping	Lockport, IL	n/a	n/a
*Carefree	Joliet, IL	n/a	n/a
*Semmer Landscape	Country Club Hills, IL	n/a	n/a
*Total Property Management	Monee, IL	n/a	n/a

*Did not meet minimum bid requirements, not all required unit prices were provided.

Description:

Public Works is recommending that we approve the renewal of a contract to City Escape Garden and Design, LLC. The contract has the option of 2 (two) – 1 (one) year renewals. This would be the second year out of the possible 3 (three) year contract.

Budget / Finance: Funding is budgeted in the FY27 Budget.

Budget Available	\$335,000.00
Year 2 of 3 contract	<u>\$279,886.24</u>
Difference	\$55,113.76

Staff Direction Request:

1. Approve a contract renewal with City Escape Garden and Design, LLC of Chicago, IL in the amount of \$279,886.24.
2. Direct Staff as necessary.



Interoffice Memo

Date: April 7, 2026
To: John Urbanski, Public Works Director
From: Colby Zemaitis, PE, CFM, Asst. Public Works Director
Subject: Landscape Bed Maintenance - Contract Award (Year 2 of 3)

Presented for the April 7, 2026 Committee of the Whole and April 21, 2026 Village Board meetings for consideration and possible action.

Scope of Work: Public Works, in its role of maintaining Village owned properties, seeks the renewal of services of a qualified contractor to provide maintenance to the Village's 5.6 acres of landscape beds throughout Tinley Park.

Background: This RFP was advertised on January 3, 2025, in accordance with state requirements; six (6) sealed proposals were received by the deadline on January 28, 2025, at noon, and recorded by the Village Clerk's office.

<u>Company</u>	<u>Location</u>	<u>2025 Bid Amount</u>	<u>2026 Bid Amount</u>
City Escape Garden and Design, LLC	Chicago, IL	\$168,396.00	\$171,763.92
Christy Webber Landscapes	Chicago, IL	\$195,353.39	\$199,250.45
Alvarez, Inc.	Barrington, IL	\$186,260.14	\$188,122.74
Semmer Landscape	County Club Hills, IL	\$176,627.34	\$181,277.27
*Property First	Chicago, IL	n/a	n/a
*Beary Landscaping	Lockport, IL	n/a	n/a

*Did not meet RFP requirements

Description:

Public Works is recommending that we approve the renewal of a contract to City Escape Garden and Design, LLC. The contract has the option of 2 (two) – 1 (one) year renewals. This would be the second year out of the possible 3 (three) year contract.

Budget / Finance: Funding is budgeted in the FY27 Budget.

Budget Available	\$175,000.00
Year 2 of 3 contract	<u>\$171,763.92</u>
Difference under budget	\$ 3,236.08

Staff Direction Request:

1. Approve a contract renewal with City Escape Garden and Design, LLC of Chicago, IL in the amount of \$171,763.92.
2. Direct Staff as necessary.



Interoffice Memo

Date: March 30, 2026

To: John Urbanski, Public Works Director
Pat Carr, Village Manager

From: Kyle Vester, Village Engineer

Subject: Robinson Engineering, Ltd. – Additional Engineering Services Related to Construction Change Orders

Prepared for the April 7, 2026 Committee of the Whole and April 21, 2026 Village Board Meeting for consideration and possible action.

Description: Robinson Engineering, Ltd. has provided Construction Engineering Services for the Bechstein Parking Lot. There were unforeseen additional costs associated with the underground storage tanks, testing of soils, and disposal of contaminated soils related to the Construction and Engineering. The costs for the construction (awarded to McGill Construction) were discussed at the March 3 Committee of the Whole and scheduled for the April 7 Village Board Meeting.

This request is to cover the original estimated costs for Construction Engineering plus the additional Environmental and Engineering related costs incurred due to the change orders for Construction Activities.

Budget: The FY26 Budget includes funding for the Construction for Parking Lots and Facility Needs at Bechstein Property.

Staff Direction Request:

1. Approve the Professional Services Agreement with Robinson Engineering, Ltd. in the amount not to exceed \$180,000.
2. Direct Staff as necessary.



Interoffice Memo

Date: March 25, 2026

To: Pat Carr, Village Manager
John Urbanski, Public Works Director
Colby Zemaitis, Assistant Public Works Director

From: Danny Quinn, Head Mechanic

Subject: Fleet Vehicle Annual Lease Program – Enterprise Fleet Management, Inc.

Presented at the April 7, 2026 Committee of the Whole and April 21, 2026 Village Board meetings for consideration and possible action.

Description: Approve the Village Wide Annual Lease Program with Enterprise Fleet Management, Inc. which includes various vehicles that have been approved in the prior budgets.

Background: We have been utilizing Enterprise Fleet Management, Inc. Lease Program as a source to maintain a lower mileage on our vehicles, lower maintenance costs and improve the average age of our Fleet.

<u>Lease Renewals (FY26):</u>	<u>Qty.</u>	<u>Upcoming Leases (FY27):</u>	<u>Qty.</u>
Dodge Caravan	4	Chevy 1500 Pickup Truck	2
Ford Transit Van	3	(for EMA / Downtown)	
Ford Escape	15		
Ford Explorer	15		
Ford F150 Pickup Truck	5		
Ford F250 Pickup Truck	3		
Ford F350 Pickup Truck	3		
Ford F550 Dump Truck	2		
Chevy Blazer	6		
Chevy 1500 Pickup Truck	12		
Chevy 2500 Pickup Truck	7		
Chevy 3500 Pickup Truck	4		
Chevy Tahoe	7		
Dodge Durango	1		
TOTAL	87	TOTAL	2

Budget / Finance: Funding is budgeted and available in the approved FY2026 Budget; Capital Fund.

Budget Available	\$834,200.00
<u>Estimated Total</u>	<u>\$801,298.64</u>
Difference – (Approximate)	\$32,901.36

Staff Direction Request:

1. Approve the Public Works Fleet Vehicle Annual Lease Program with Enterprise Fleet Management, Inc. in the amount of \$801,298.64.
2. Direct staff as necessary.



Interoffice Memo

Date: March 23, 2026

To: John Urbanski, Public Works Director

From: Joe Fitzpatrick, Water & Sewer Superintendent

Subject: Post 19 (174th Street & Ozark Avenue) Improvements – Change Order No. 1

Presented for April 7, 2026 Committee of the Whole and April 21, 2026 Village Board consideration and action.

Description: This change order to the Post 19 Improvements contract is to supply and install a flow meter and ancillary equipment on the sanitary force main adjacent to the Post 19 lift station.

Background: Installing a flow meter on the sanitary force main is a benefit to the Village which would allow us to capture flow data easily. Using the flow data, we would be able to adjust pumping parameters based on low and/or high flow to improve pump efficiency, expected lift span of the force main, and sanitary sewer levels system wide.

<u>Contractor:</u>	<u>Proposal:</u>
Airy's, Inc.	\$172,071.02
Contingency	<u>\$20,000.00</u>
Total	\$192,071.02

Budget/ Finance: Funding in the amount of \$192,071.02 is available using bond funding.

Staff Direction Request:

1. Approve change order No. 1 to the Post 19 Improvements contract with Airy's, Inc. in the amount of \$192,071.02.
2. Direct staff as necessary.



Interoffice Memo

Date: March 23, 2026
To: John Urbanski, Public Works Director
From: Darlene Milanowicz, Engineering Project Manager
Subject: FY2027 Pavement Management Program (PMP) Resurfacing Program – Motor Fuel Tax (MFT)

Presented at the Committee of the Whole meeting on April 7, 2026, and the Village Board meeting on April 21, 2026, for consideration and possible action.

Description:

This Resolution between the Village of Tinley Park and the Illinois Department of Transportation would authorize the appropriation of up to \$2,550,000 in MFT funds for the purpose of maintaining streets and highways. The total cost of the entire Resurfacing Program is estimated to be \$4,500,000 and \$2,550,000 is the amount that represents the projected maximum total expenditures which is paid from the MFT funds controlled by the State. Actual expenditures under this resolution will be subject to the amount of funds available. Passage of this Resolution will allow the Village to competitively bid the project prior to the approved FY 2027 Budget in an effort to obtain the best possible unit pricing. Cost saving in the amount of \$300,000 from the approved FY2026 Project will be carried over into this year's project in efforts to utilize the best possible unit pricing and to complete early in the year.

Budget / Finance: Funding is budgeted for in the FY27 Budget with MFT and non MFT funds.

Cost Saving from FY2026 Project:	\$300,000
Motor Fuel Tax Resolution:	\$2,550,000
Village Local Roads Fund:	<u>\$1,650,000</u>
Total:	\$4,500,000

Staff Direction Request:

1. Approve Resolution for Motor Fuel Tax Funds to be allocated to the FY27 PMP Resurfacing Program Resolution for Improvement By Municipality under the Illinois Highway Code.
2. Direct Staff as necessary.



Interoffice Memo

Date: March 27, 2026
To: Pat Carr – Village Manager
From: John Urbanski – Public Works Director
Subject: Bulk Fuel Purchase

Presented at the April 7, 2026 Committee of the Whole and Village Board Meetings for consideration and possible action.

Description: The Village is about to end their one (1) year agreement with Al Warren Oil Company, Inc. to participate in a fixed cost bulk fuel program for both gasoline and diesel fuel. As was discussed previously, there are several benefits to this type of program. These benefits include, but are not limited to:

- One Vendor – Previous to the bulk fuel contract, the Village purchased bulk fuel from several different vendors based on the market prices at the time fuel is needed. Having one vendor provide fuel to the Village helped to reduce/safeguard any potential issues from multiple vendors delivering fuel to the Village (bad load of fuel, damage to equipment, etc.).
- Known Fuel Costs – Under the bulk fuel contract, the Village had fuel cost for the vast majority (if not all) of the fuel needed in any given year. This information helps the Village more accurately budget for fuel costs during any given fiscal year.
- Emergency Fuel Needs – Having one fuel vendor may assist the Village in acquiring fuel during emergency situations.

Staff Assessment of Al Warren Oil Company, Inc.: The Public Works Department has utilized the recommended vendor for over ten (10) years and has had very positive experiences with the customer service, equipment service and fuel deliveries being provided by Al Warren Oil Company, Inc. within their scheduled time frame.

Contract Details: The previous contract locked in a flat rate per gallon for both unleaded and diesel fuels at an established baseline quantity of historical usage at approximately 80% each month. This baseline was typically met, and once exceeded, the cost per gallon is charged to meet OPIS regional rates (which still fall below “street values”).

Due to the method of the futures market vs. board meeting scheduling it is recommended that the Village Board grant the Village Manager the authority to finalize 6 (six) month a contract immediately subsequent to the approval. Therefore, Al Warren Oil Company, Inc. offers a range of what the market is currently at:

- Unleaded - \$3.15 - \$3.25 per gallon * Plus applicable taxes
- Diesel - \$3.75 - \$3.85 per gallon * Plus applicable taxes

Staff Direction Request:

1. Approve contract with Al Warren Oil Company, Inc. and Village Manager authority to lock in per gallon rates at amounts approximate to those stated.
2. Direct Staff as necessary.

PUBLIC COMMENT